

JOINT CITY-COUNTY AIRPORT BOARD

Minutes of Meeting

Monday, March 9, 2015 at 10:00 a.m.

**Stillwater County West Annex Planning Department
431 Quarry Rd**

MEMBERS PRESENT: Mark O'Bryant (Chairman), Dennis Holten, Mary Kuehn, and Willard Moore

MEMBERS NOT PRESENT:

Alan Drain (Vice-Chairman),

OTHERS: Gary Woltermann, Columbus Mayor

GUESTS: Hardin Graham

STAFF: April Limburg.

I. CALL TO ORDER. Mark O'Bryant (Chairman) called the meeting to order at 10:10 am.

A. Public Comments. No public comments at this time.

B. Disclosures of Conflicts of Interest and Ex Parte Communications. No conflicts of interest or ex parte communications at this time.

II. MINUTES APPROVAL. Mary made the motion to approve the February 9, 2015 meeting minutes. Dennis H seconded; with all in favor motion carried.

III. NEW BUSINESS:

Nothing at this time.

IV. OLD BUSINESS:

A. Airport Master Plan Update. Mark directed the Board to an email from Travis Eickman of Morrison-Maierle in regards to refining the 20-year CIP and project estimates. The Financial Analysis and Environmental Overview chapters are in draft form (See Airport Board File in the Planning Office).

B. Drafting an Airport Authority Resolution. The committees met and are still working on the budget as well as several agreements.

C. Airport Fence. Hardin called Beartooth Fence to fix the fence.

D. 2015 Pavement Reconstruction Project. Mark directed the Board to an email from Travis in regards to the Boards desire to proceed with this project. MMI, the FAA, and the Sponsor need to complete the pre-design meeting, prepare the Scope of Work, Independent Fee Estimate, Engineering contract, and FAA grant application prior to the beginning of the Sponsor's FY 2016 (July 1, 2015) to meet FAA schedules. These expenses are estimated to amount to no more than \$7,500.00 (90% FAA fundable). MMI would be willing to work with the Sponsor to delay any of our billing until after July 1st if deemed necessary. We would certainly like to complete the survey for the project (~\$20,000 of which 90% is FAA fundable) ahead of July 1st if possible, but can delay billing those expenses if needed to facilitate Sponsor budgeting as well. Dennis made a motion to have MMI to proceed with the scope of work, engineering contract, and independent fee totally \$7,500 and to complete the survey for \$20,000. Willard second the motion. The Board members made a recommendation to split the fee of \$2,750 between the County and the City to be paid after July 1st, 2015. With all in favor motion passed.

V. MANAGER'S REPORT: The west end wind sock is down to be repaired. The sock will be put back up when the grounds is not so wet. The geese are back.

VI. FINANCE REPORT: The Board looked over the finance report.

VII. ITEMS FOR NEXT'S MONTH AGENDA: Future plans for hanger expansion was asked to be in the agenda for the April meeting.

VIII. ADJOURN MEETING: Mary made the motion to adjourn the meeting. Dennis H seconded; with all in favor, motion carried. Meeting was adjourned at 10:40 a.m.

The next meeting will be on Monday, April 13, 2015 at 10:00 a.m. in the Stillwater County West Annex, located at 431 Quarry Rd.

April Limburg
Administrative Support